

JOB CORPS — MORE THAN JUST TRAINING

A Career Development Services System (CDSS)

The Job Corps program is centered on career development services. It is not enough for students to just get the training, they must have the skills needed to keep their jobs and continue up the career ladder. There are five (5) parts of the Job Corps program. Each part is specialized to meet the particular needs of students within that area.

Outreach and Admissions (OA)

- Admissions Counselors assess needs of potential students
- Applicants identify a possible career and start a Personal Career Development Plan (PDCP)
- Applicants and Admissions Counselor select the center which will best serve the applicant's needs.
- Applicants are introduced to the expectations for success in the Job Corps program.

Career Preparation Period (CPP)

- Students arrive on Center
- Students spend up to their first 60 days in this phase as they adjust to the requirements and expectations of the Center. Students meet weekly with their Personal Counselor and staff team to ensure a successful completion of this phase.
- Students are scheduled into academic classes as needed
- Students explore and choose the trade they feel will assist them in meeting their life goals. Students continue to update Personal Career Development Plans with Counselor (PDCP)
- Students are scheduled into required skills courses: Employability Skills, Job Search, Basic Information Technology, and weekly Social Skills classes.
- Students start portfolios for use in employment interviews.
- Students who successfully complete CPP are recommended for acceptance into Career Development Period (CDP).

Career Development Period (CDP)

- Students are assigned to their permanent staff team.
- Students will be scheduled into their chosen vocational training class.
- Students continue with academic and social skills classes.
- Students have monthly evaluation panels to assess program towards completion and continue to update their PDCPs.
- Students complete Job shadow and work base learning internships.
- Students work with their Career Counselor and Career Development Specialist on issues that may hinder success after Job Corps.

Career Transition Period (CTP) (6-8 weeks prior to graduation / 80% complete)

- Students prepare for graduation.
- Students work with their Career Development Specialist to ensure transitional needs are taken care of after graduation.
- Students work with their Career Development Specialist to ensure job readiness skills are fine tuned, resumes are updated and student has all needed documentation to apply for jobs, secure housing, and meet other needs. PDCPs are updated and completed for portfolios.
- Students work with their Career Development Specialists to search for available jobs in field of training.

Career Transition period (CTP-post graduation)

- Students have successfully graduated from Job Corps Center.
- Students continue to work with their Career Transition Specialist to secure employment as needed.
- Students can contact for their Career Transition Specialist for job referrals, housing referrals and other assistance needed to maintain successful employment. Services for graduates are available for up to 1 year (12 months) after initial job placement.
- Students stay in contact with Job Corps and answer 6 and 12 month surveys.